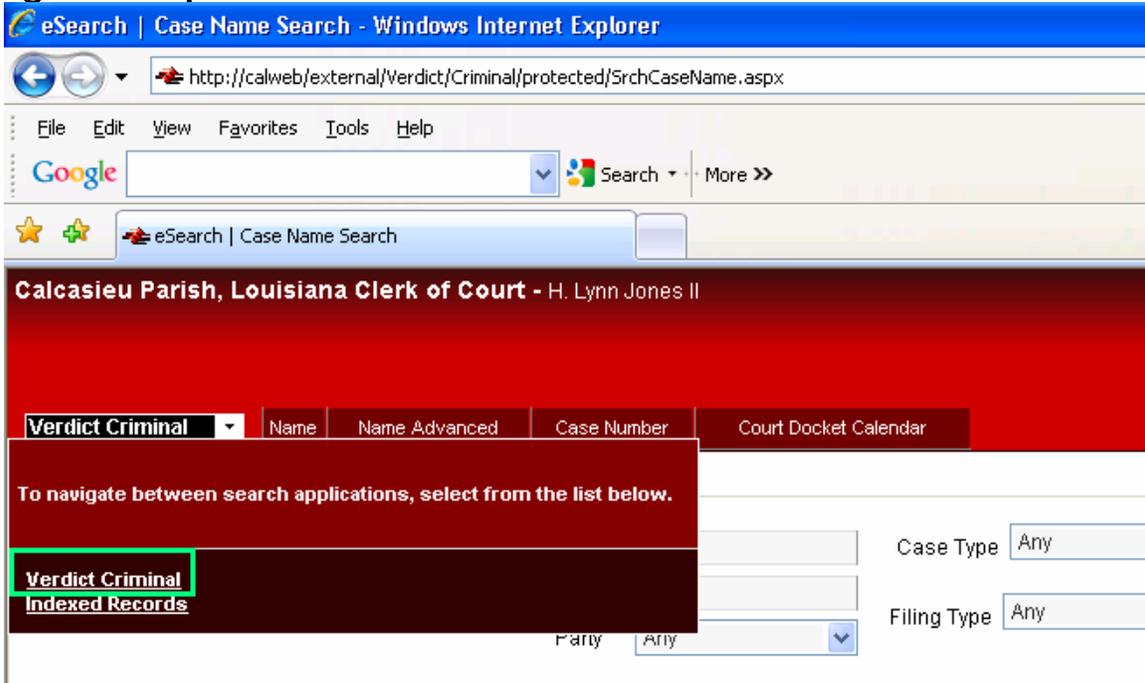


Instructions for using the Clerk's new Criminal Web Search

Sign into the Index system from our website.

In the top left corner change the search type to Verdict Criminal by clicking the drop down menu.



Search by Name – you can enter as little as the first two letters of the first and last name to produce a list of names.



Click the check box next to the names you wish to view.
 For the example I checked all of the Jason Courvilles
 The click the **Return Selected Names** button.

	Last Name	First Name	Middle Name	Title	Case Hits	Flag
<input type="checkbox"/>	COURVILLE	JAMES D-II			1	Flag
<input checked="" type="checkbox"/>	COURVILLE	JASON			2	Flag
<input checked="" type="checkbox"/>	COURVILLE	JASON	H		1	Flag
<input checked="" type="checkbox"/>	COURVILLE	JASON	M		2	Flag
<input checked="" type="checkbox"/>	COURVILLE	JASON HENRY			1	Flag
<input type="checkbox"/>	COVERT	JASON			1	Flag
<input type="checkbox"/>	COVERT	JASON	D		1	Flag
<input type="checkbox"/>	COX	JAMES			1	Flag
<input type="checkbox"/>	COX	JAMES	D		1	Flag

Select All | Clear All | Print Current Page | **Return Selected Names**

The next screen will show you all of the cases for the names you selected with more detail about the cases.
 Click on the brief case next to the case you wish to view all of the information.
 Click Begin New Search or Edit Search if the application didn't retrieve the information you were expecting.

SEARCH CRITERIA Last Name CO (BEGINS WITH) Selected Names COURVILLE JASON, COURVILLE JASON H, COURVILLE JASON M, COURVILLE JASON HENRY First Name JA (BEGINS WITH)

Case Name Search **Begin New Search** Edit Search

Displaying records 1 - 6 of 6 at 2:49 PM on 4/16/2012

PLAINTIFF	DEFENDANT	Case Number	Case Type	Filing Type	Filing Date	Charge
STATE OF LOUISIANA	COURVILLE, JASON	9294-CR-2002	CRIMINAL	MISDEMEANOR	04/02/2002	SIMPLE BATTERY (4 CTS)
STATE OF LOUISIANA	COURVILLE, JASON	11502-CR-1999	CRIMINAL	FELONY	08/18/1999	MISAPPLICATION OF CONTRACT FUNDS
STATE OF LOUISIANA	COURVILLE, JASON H	6369-CR-1997	CRIMINAL	MISDEMEANOR	07/07/1997	32:61 SPEEDING
STATE OF LOUISIANA	COURVILLE, JASON HENRY	18361-CR-1999	CRIMINAL	MISDEMEANOR	11/30/1999	POSS U/S BLACK DRUM (2 CTS) POSS U/S RED DRUM (2 CTS)
STATE OF LOUISIANA	COURVILLE, JASON M	17130-CR-2004	CRIMINAL	FELONY	10/22/2004	CONTRIBUTING TO DELINQUENCY OF JUVENILE PURSE SNATCHING
STATE OF LOUISIANA	COURVILLE, JASON M	28490-CR-2009	CRIMINAL	MISDEMEANOR	08/28/2009	POSSESSION OF CDS I: MARIJUANA POSSESSION OF DRUG PARAPHERNALIA
PLAINTIFF	DEFENDANT	Case Number	Case Type	Filing Type	Filing Date	Charge

[Print Current Page](#)

Search by Case Number - Enter the entire year then the sequence in the respective boxes.

The screenshot shows a search interface with a red header bar containing navigation tabs: "Verdict Criminal", "Name", "Name Advanced", "Case Number", and "Court Docket Calendar". Below the header is a "Case Number Search" section with a "Begin New Search" button. The search criteria include: Case Type (Any), Filing Type (Any), Year (2007), and Sequence (7155). There are also fields for "Date Filed" with "FROM" and "THRU" sub-fields. A "Search" button is located at the bottom of the search area. In the bottom right corner, there is a copyright notice: "© 2007 - 2012 Cott Systems, Inc. Version 1.3.14.15".

The case display screen has all of the information. A navigation panel is available at the top to help you quickly get to the information you need. Click Return to Previous Page to go back.

The screenshot shows a web browser window titled "eSearch | Case Display - Windows Internet Explorer". The address bar shows the URL: "http://calweb/external/Verdict/Criminal/protected/CaseDisplay.aspx". The browser's menu bar includes "File", "Edit", "View", "Favorites", "Tools", and "Help". Below the browser window is the application header with the same navigation tabs as the search screen, plus a "Print" icon. The main content area has a "Case Display" section with a "Return to Previous Page" button. Below this is a navigation bar with links: "Case Information", "Event Information", "Party Information", "Charge Information", and "History Information". The "Case Information" section contains a table with the following data:

Case Number	Filing Date	Case Type	Filing Type	Filing Type Category	Court Type	Case Category	Division	Judge	Case Status	Disposition Code	Disposition Date	Case
28490-CR-2009	08/28/2009	CRIMINAL	MISDEMEANOR		DRUG COURT				SENT 02/10/2012	PLEAD GUILTY (GUILTY PLEA)	2/10/2012	STATE OF LA M COURVILLE

Below the table are sections for "Event Information" and "Party Information". The "Party Information" section contains a table with the following data:

Party Name	Attorney	SID	SSN	Birth Date	Sex	Race	FBI ID	Height	Weight	Hair	Eyes	Complexion	Drivers License	DL State	C
COURVILLE, JASON M	UNASSIGNED, UNASSIGNED	UNASSIGNED		03/19/1986	MALE	WHITE									

We are working toward providing additional information in this search to include images as well as access to minutes.

Please contact our Criminal Records department if you require this information. They do not have the ability to provide access to it online but they will answer any questions that they can by law.